

Thursday, July 12, 2018
8:00 AM – 11:45 AM

Agenda Item	Time	Description	Presenter	Page
14.0	8:00 – 8:30	Joint Session Recap/Action Steps	Glenda Humiston	
	8:30-11:30	Flex Time		
	11:30 – 11:45	Resolutions	Chris Davies	40

Consent Agenda Items

- ED's Quarterly Report – Page 41
- AD's Quarterly Report – Page 44
- ESCOP updates: <http://escop.info/wp-content/uploads/2018/02/ESCOP-Draft-Minutes-and-Briefs-2018-03-05.pdf>

WAAESD Agenda Item 2.0: Approval of Agenda and Minutes of 2018 Spring Meeting**Presenter:** Glenda Humiston**Action Requested:** Approve agenda and minutes of 2018 Spring Meeting**WAAESD Summer Meeting Agenda**

Tuesday, July 10, 2018				
10:30 AM-12:00 PM				
2nd Floor, Santa Rosa				
Agenda Item	Time (min)	Description	Presenter	Page
1.0	10:30-10:35	Call to Order, Welcome, Introductions	Glenda Humiston	
2.0	10:35-10:40	Approval of Agenda and Minutes of 2016 Spring Meeting	Glenda Humiston	
3.0	10:40-10:45	Chair's Report, Interim Actions, Executive Committee Report	Glenda Humiston	
4.0	10:45-10:55	WAAESD Budget update	Sarah Lupis	
5.0	10:55-11:05	By-Laws Revision/Vote	Glenda Humiston	
6.0	11:20-12:00	Joint Session Prep <ul style="list-style-type: none"> • WGA Update • WA-inspired MRF projects update • Prospects for collaboration with WAPS, WEDA, etc. 	Mike Harrington John Tanaka, Bret Hess, & Gene Kelly Glenda Humiston	
Wednesday, July 11, 2018				
8:30 AM – 10:30 AM; 4:00 – 5:00 PM				
Agenda Item	Time	Description	Presenter	
8.0	8:00 – 9:30	State Reports (aka: the "biggest headache" report)	All	
9.0	9:30 – 9:45	Nominations & Committee Service <ul style="list-style-type: none"> • WAAESD Chair-Elect • WAAESD At-Large Rep • ESCOP NRSP-RC • WAAESD Rep to MRC • WRDC reps needed from MT, ID, WA 	H. M. Harrington	
10.0	9:45 – 10:30	WAAESD Strategic Planning <ul style="list-style-type: none"> • Staff roles and responsibilities • Association priorities 	Glenda Humiston	
11.0	4:00 – 4:15	ESA Comments request	John Tanaka	
12.0	4:15 – 4:30	CMC Update	Steve Loring	
13.0	4:30 – 4:45	LGU Impacts Update	Steve Loring	
14.0	4:45 – 5:00	NRSP: Eligible Projects for Awards	Mike Harrington	

Thursday, July 12, 2018 8:00 AM – 11:45 AM			
Agenda Item	Time	Description	Presenter
15.0	8:00 – 8:30	Joint Session Recap/Action Steps	Glenda Humiston
	8:30-11:30	Flex Time	
.0	11:30 – 11:45	Resolutions	Chris Davies

Consent Agenda Items

- ED’s Quarterly Report
- AD’s Quarterly Report
- ESCOP B&L Committee Update
- ESCOP S&T Committee Update
- ESCOP/ECOP CMC Update
- ESCOP Diversity Task Force
- ESCOP/ECOP Impacts Database

**Western Association of Agriculture Experiment Station Directors
Spring Meeting
March 26-29, 2018
MINUTES**

Agenda briefs: http://www.waaesd.org/wp-content/uploads/2018/03/2018SpringMeeting_AgendaBriefs.pdf

Sept 2017 minutes: http://www.waaesd.org/wp-content/uploads/2017/09/WAAESD_2017FallMeeting_Minutes_20170926.pdf

Agenda Item	Description	Presenter	Action Taken/Decisions Made	Page
1.	Approval of agenda and minutes of Sept. 2017 meeting (link above)	Glenda Humiston	Agenda and minutes from 2017 Fall meeting were approved.	
2.	Chair's Report, interim actions, Executive Committee Report	Glenda Humiston		
3.	ARS Update	Tom Shanower		
4.	Western Agenda update/prep for joint meeting with Extension	Bret Hess, Sarah Lupis, Mike Harrington	<p>WGA Sponsorship: After robust discussion about the merits of sponsoring the WGA, the group decided NOT to do this.</p> <p>WAIT: write a strategy, send to all associations, make it actionable at the WRJSM. Bret to continue to chair. WAIT members are Bret Hess, Fred Schulte, Charles Boyer, Sarah Lupis, Mike Harrington, Lyla Houglum and communicators Joanne Littlefield, Mike Janes, Jenny Lavey, and Chis Bandon and Ann Megaro.</p> <p>Ag Exhibit: Approved support of Ag Exhibit.</p> <p>Sarah to create an annual report for the WA/WGA in time for the Ag Exhibit.</p> <p>New Initiatives: Rural interdependence, hunger were discussed. Gene and Bret have started a new multistate project to explore the role of AES in addressing hunger issues. Directors are encouraged to register participants when the call goes out.</p>	

5.	NIFA Update for WAAESD	Luis Tupas		
6.	NRSP8 Proposal/budget overview	Noelle Cockett		
7.	Feedback to NRSP-RC	Mark McGuire	The Western Region agrees the work of NRSP8 is important. The region recommends the following: <ol style="list-style-type: none"> 1. Tying their request to impacts rather than expenses. 2. Demonstrating how \$500K functions as baseline support for this activity. 3. Include/bolster transition plan. 4. Conduct an impact assessment by the mid-term. 	
8.	AD 2017 Annual Report, Q1 report, Evaluation	Sarah Lupis/Mike Harrington		
9.	ED 2017 Annual Report, Q1 report, Evaluation	Mike Harrington/Milan Shipka		
10.	<i>Executive session</i>			
11.	Treasurer's Report	Charles Boyer	Micronesia and California are late; Glenda Humiston and Lee Yudin will work with Charles to resolve this.	
12.	FY19 Budget	Charles Boyer	The FY19 budget was approved with 2.5% salary increases for the ED and AD; Assessments to remain flat.	
13.	WAAESD Account Consolidation	Sarah Lupis	CSU and MSU will work together to implement transfer of funds and closeout of MSU accounts.	
14.	By-laws	Glenda Humiston	Changes were made to section 1 and 4. Changes will be distributed prior to the summer meeting for approval.	
15.	Spring Meeting Strategy	Milan Shipka	The group approved holding a face to face meeting in the Spring 2019 in San Diego, CA, but NOT at the same time as the WEDA meeting. Week of the 18 th or the 25 th .	
16.	Upcoming Meetings	Sarah Lupis		
17.	Committee Appointments	Mike Harrington	The following individuals were approved to serve on the following committees: B&L: Chris Pritsos (UNR) DCC: Adrian Ares (UG)	

			S&T: Chris Davies (USU)	
18.	MRF Update	Sarah Lupis	<p>The following AA appointments were approved:</p> <p>W3003: Mary K Wardlaw/Brian Higgenbotham (Sarah to send a request)</p> <p>W3147: John Talbot (<i>post meeting correction: Laura Lavine is the AA for this project already</i>)</p> <p>W3150: Scott Hulbert</p> <p>WERA77: Scott Hulbert</p> <p>W3190: Glenda Humiston</p> <p>W3170: Gene Kelly</p> <p>W4122: Chris Pritsos</p>	

WAAESD Agenda Item 4.0: Budget Update

Presenter: Sarah Lupis

Action Requested: None

Background:

During the 2018 Spring Meeting, Directors decided to consolidate accounts at Colorado State University. This action has been delayed pending outstanding payments to Montana State University and is now anticipated to take place in July or August 2018. CSU has spent out and closed their billing account and the Western Directors Office has been operating solely from off-the-top funds since December.

Assessments were sent to every state in June, 2018 by the Western Directors Office.

**WESTERN DIRECTOR EXPERIMENT STATION
FINANCIAL STATEMENT
FY2018**

3-Jul-18

ASSESSMENTS	FY 18 Assessments	Outstanding Assessments	Payment Received	Balance Due
Alaska	\$ 7,379.77		\$ 7,379.77	\$ -
Am Samoa	\$ 1,000.00		1,000.00	\$ -
Arizona	\$ -	39,012.82		\$ 39,012.82
California	\$ 19,140.21		19,140.21	\$ -
Colorado	\$ 14,297.75		6,497.75	\$ 7,800.00
CSU Rent	\$ (7,800.00)			\$ (7,800.00)
Guam	\$ 7,221.36		7,221.36	\$ -
Hawaii	\$ 9,232.40		9,232.40	\$ -
Idaho	\$ 10,871.56		10,871.55	\$ 0.01
Micronesia	\$ 1,000.00			\$ 1,000.00
Montana	\$ 11,422.52		11,422.52	\$ -
Nevada	\$ 9,094.67		9,094.67	\$ -
New Mexico	\$ 9,375.03		9,375.03	\$ -
Northern Marianas	\$ 1,000.00		1,000.00	\$ -
Oregon	\$ 13,564.44		13,564.44	\$ -
Utah	\$ 11,930.32		11,930.32	\$ -
Washington	\$ 17,657.41		17,657.40	\$ 0.01
Wyoming	\$ 10,382.55		10,382.55	\$ -
Assessment Total	\$ 146,770.00	\$ 39,012.82	\$ 145,769.97	\$ 40,012.84

INCOME / EXPENSE

Date	Transaction	Income	Expense	Balance
7/1/17	Balance forward			\$ 79,550.86
YTD	Assessments Received	\$ 145,769.97		225,320.83
	<u>Interest Earned</u>			
	July	14.92		225,335.75
	August	40.11		225,375.86
	September	58.08		225,433.94
	October	103.51		225,537.45
	November	123.61		225,661.06
	December	151.68		225,812.74
	January	136.43		225,949.17
	February	168.51		226,117.68
	March	187.73		226,305.41
	April	223.34		226,528.75
	May	267.06		226,795.81
	June			226,795.81
7/1/17	MT Accounting Fee		\$ 3,500.00	223,295.81
	<u>CSU Payments</u>			
7/31/17	FY17 Fourth Quarter		35,474.58	187,821.23
2/13/18	First Quarter		1,881.75	185,939.48
	Second Quarter			185,939.48
	Third Quarter			185,939.48
Total		\$ 147,244.95	\$ 40,856.33	\$ 185,939.48

**WESTERN DIRECTOR ACADEMIC PROGRAMS
FINANCIAL STATEMENT
FY2018**

3-Jul-18

ASSESSMENTS	FY 18 Assessments	Outstanding Assessments	Payment Received	Balance Due
Alaska	\$ 1,130.28		1,130.28	\$ -
Am Samoa	\$ 200.00		200.00	-
Arizona	\$ -			-
California	\$ 1,130.28		1,130.28	-
Colorado	\$ 1,130.28		1,130.28	-
Guam	\$ 1,130.28		1,130.28	-
Hawaii	\$ 1,130.28		1,130.28	-
Idaho	\$ 1,130.28		1,130.28	-
Micronesia	\$ 200.00			200.00
Montana	\$ 1,130.28		1,130.28	-
Nevada	\$ 1,130.28		1,130.28	-
New Mexico	\$ 1,130.28		1,130.28	-
Northern Marianas	\$ 200.00		200.00	-
Oregon	\$ 1,130.28		1,130.28	-
Utah	\$ 1,130.28		1,130.28	-
Washington	\$ 1,130.28		1,130.28	-
Wyoming	\$ 1,130.28		1,130.28	-
Assessment Total	\$ 15,293.60	\$ -	\$ 15,093.64	\$ 200.00

INCOME / EXPENSE

Date	Transaction	Income	Expense	Balance
7/1/17	Balance forward			\$ 11,196.73
YTD	Assessments Received	\$ 15,093.64		26,290.37
	<u>Interest earned</u>			
	July	1.97		26,292.34
	August	5.21		26,297.55
	September	7.86		26,305.41
	October	14.35		26,319.76
	November	14.69		26,334.45
	December	17.63		26,352.08
	January	15.86		26,367.94
	February	19.59		26,387.53
	March	22.05		26,409.58
	April	25.26		26,434.84
	May	29.84		26,464.68
	June			26,464.68
	<u>CSU Payments</u>			
7/31/17	FY17 Fourth Quarter		4,783.00	21,681.68
	First Quarter			21,681.68
	Second Quarter			21,681.68
	Third Quarter			21,681.68
	Fourth Quarter			21,681.68
Total		\$ 15,267.95	\$ 4,783.00	\$ 21,681.68

**WESTERN DIRECTOR SPECIAL ACCOUNT
FINANCIAL STATEMENT
FY2018**

3-Jul-18

INCOME / EXPENSE					
Date	Transaction	Income	Expense		Balance
7/1/17	Balance forward				\$ 12,820.02
YTD	Assessments Received				12,820.02
	<u>Interest Earned</u>				
	July	2.28			12,822.30
	August	10.42			12,832.72
	September	8.86			12,841.58
	October	13.95			12,855.53
	November	13.16			12,868.69
	December	18.72			12,887.41
	January	29.24			12,916.65
	February	36.12			12,952.77
	March	40.66			12,993.43
	April	44.74			13,038.17
	May	52.14			13,090.31
	June				13,090.31
	Utah State University ¹	3,000.00			16,090.31
	Northern Arizona University ¹	1,800.00			17,890.31
	University of Wyoming ²	20,000.00			37,890.31
Total		\$ 25,070.29	\$ -		\$ 37,890.31

1. Fees for workshop facilitation by Sarah Lupis
2. WAAESD assistance with arrangements for Summer 2016 ESS/CES joint meeting

**WESTERN DIRECTOR JOINT SUMMER MEETING SPECIAL ASSESSMENT
FINANCIAL STATEMENT
FY2018**

3-Jul-18

INCOME / EXPENSE

Date	Transaction	Income	Expense	Balance
7/1/17	Balance forward			\$ 732.63
YTD	Assessments Received			732.63
	<u>Interest earned</u>			
	July			732.63
	August			732.63
	September			732.63
	October			732.63
	November			732.63
	December			732.63
	January			732.63
	February			732.63
	March			732.63
	April			732.63
	May			732.63
	June			732.63
				732.63
				732.63
Total		\$ -	\$ -	\$ 732.63

WAAESD Agenda Item 5.0: By-Laws Revision/Vote

Presenter: Glenda Humiston

Action Requested: Approve changes to by-laws

Background:

During the 2018 Spring Meeting, Directors drafted language changes for the WAAESD By-Laws as reflected in the marked-up document herein. Changes address shifting responsibilities for the Association Treasurer after Association accounts were closed at Montana State University and consolidated at Colorado State University, with the Western Directors Office being responsible for assessment invoicing going forward.

These by-laws revisions were distributed to Directors via email on June 13th; a two-thirds majority of the voting members present at the meeting are needed to approve the changes.

By-Laws
of the
**Western Association of
Agricultural Experiment Station Directors
Experiment Station Section
Board on Agriculture Assembly
Association of Public and Land Grant Universities**

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Adopted August 8, 1975
Amended August 9, 1982
Amended June 26, 1990
Amended March 24, 1992
Amended September 30, 1999
Amended March 26, 2003
Amended February 15, 2007
Amended September 14, 2009
Amended September 25, 2013
Amended July ##, 2018

Article I - Name

The name of this organization shall be the Western Association of Agricultural Experiment Station Directors, hereinafter called the Western Directors Association (WDA), as is stated above and established in conformity with the constitution of the Association of Public and Land Grant Universities (hereinafter called the National Association).

Article II - Purpose

The Western Directors Association, one of five such Regional Associations, shall represent the administrators of the State Agricultural Experiment Stations (SAES) in the Western Region in their collective dealings. On matters to be ratified by, reported to, or recommended to the National Association the consensus of WDA shall be conveyed to the Chair, Experiment Station Section of the Board on Agriculture Assembly of the National Association by the Chair of the WDA. The WDA shall conduct its affairs in conformance with the stated objectives and procedures of the By-laws of the Section and the Board on Agriculture Assembly of the National Association.

The WDA, with the other such Regional Associations, is an integral part of the Experiment Station Section. Through its business meetings, it provides a means by which the views of the WDA may be determined formally and transmitted to the Experiment Station Committee on

Organization and Policy (ESCOP) and the Experiment Station Section on matters either of its own origin or on matters referred to it by ESCOP or the Section. The WDA also provides a forum for the exchange of information and for discussion and debate among members and guests on matters of common concern that may not require formal action. Finally, it provides the means by which the WDA may take action that is limited to the Western Region.

These and other functions of the WDA are spelled out more completely, as follows:

1. Arranges for and conducts its own affairs, elects members to ESCOP, makes recommendations to ESCOP and to the Section, reacts to proposals of ESCOP and the Section and participates in the handling of interim business of the Section;
2. Participates with the National Institute for Food and Agriculture (NIFA) and other Regional Associations in the programming and conducting of cooperative multistate research supported by the Multistate Research Fund (MRF) authorized by section 3(c)3 of the Hatch Act, Public Law 84-352 and the Agricultural Research, Extension and Education Reform Act of 1998;
3. Facilitates cooperation among its member State Agricultural Experiment Stations (SAES), with federal and other state agencies, with industry and others in the planning, programming, financing, implementing and performing of agricultural and related research;
4. Employs, and pays the salaries and/or benefits of, the Executive Director and other staff as well as other expenses related to the functions of the Executive Director;
5. Facilitates cooperative joint efforts with the Western Extension Directors and Western Academic Program Directors to meet AREERA legislation requirements and the pressing needs of the region;
6. Collects and disburses dues, enters into contracts with cooperators and/or granting agencies to cover the costs of the programs agreed upon within the WDA.

Article III - Membership

Section 1. Member Institutions

The members of the Western Directors Association shall be seventeen (17) in number consisting of the Directors (or duly authorized representatives) of its member institutions (Alaska, American Samoa, Arizona, California, Colorado, Guam, Hawaii, Idaho, Micronesia, Montana, Nevada, New Mexico, Northern Mariana Islands, Oregon, Utah, Washington, and Wyoming). Associate and Assistant Directors of the member SAES of the WDA and the Administrative Heads of Agriculture of the member institutions also shall be members.

Section 2. Voting

The voting members of the WDA shall consist of the Directors of the Member Institutions in good standing (or duly authorized representatives) and the Executive Director of the WDA. Voting shall be limited to only one vote per institution. The Administrator of the National Institute of Food and Agriculture (NIFA), USDA, and the Vice President for Food and Agriculture of the National Association shall be ex officio, non-voting members of the WDA.

Section 3. Members in Good Standing

Members in good standing shall be defined as those member institutions that are current in payment of assessments (no more than two years in arrears). Members in good standing shall have the privilege of:

- Holding office in the WDA
- Participating on WDA committees
- Voting membership in ESCOP, ESS and participation in ESCOP committees
- Recognition on the WDA website
- Inclusion on WDA-managed listservs and other communications managed by the WDO

Any member institution that fails to pay its assessments for two (2) years shall be given a written notice that all outstanding balances must be paid by June 30 of the current calendar year or said institution shall be removed as a member in good standing by two-thirds majority vote of the members.

Removal of member in good standing status shall result in:

- Removal from participation in any and all Association roles, votes and responsibilities
- Removal from any and all Association committees and appointed positions
- Removal from website, all listservs and other communications managed by the WDO
- Removal from ESCOP membership and any and all associated roles, votes and responsibilities
- Appropriate notifications to the institution President, Dean/Director, USDA-NIFA, the Board on Agriculture Assembly and APLU

Section 4. Reinstatement

Any member institution removed for failure to pay assessments as indicated above, may, at any time, request, in writing, to be readmitted as a member on good standing. This request must be accompanied by payment of all outstanding assessments that were due at the time of removal.

Article IV – Meetings

There will be an annual meeting and other meetings as determined by the WDA and/or its Executive Committee.

Article V - Officers

Section 1. Positions and Terms

The Officers of the WDA shall be a Chair, Chair-Elect, Past Chair, Secretary and a Treasurer, each for a one (1) year term, with the exception of the Treasurer who will serve a three (3) year term, that begins at the close of the Association meeting held in conjunction with the annual meeting of the Experiment Station Section. Officers may succeed themselves (be re-elected) for one additional term. The Treasurer may serve successive terms., except for the Treasurer who may serve successive terms.

Section 2. Elections

The Officers, members of the Executive Committee and other designees of the WDA shall be elected by the membership at the WDA meeting immediately preceding the annual meeting of the Experiment Station Section. Nominations shall be submitted by the Executive Committee or from the floor. A simple majority vote is required for election. In the event the Chair-Elect, Secretary, or Treasurer resign or are otherwise unable to serve, the remaining members of the Executive Committee shall appoint a member of WDA to complete the term.

Section 3. Executive Director

There shall be an Executive Director chosen and employed by the WDA under the terms of the Memorandum of Agreement among the states, 1967, with duties as specified therein and as updated from time to time as recorded in the Minutes. The Office of the Executive Director shall provide staff support to the WDA.

A position of Recording Secretary is established within the Office of and responsible to the Executive Director. The Recording Secretary shall assist the Secretary and the Executive Director in the keeping of the official records of the WDA including Minutes of meetings. The Recording Secretary also shall assist the Multistate Review Committee in the performance of its responsibilities and perform other duties as assigned. Other staff may be appointed at the discretion of the WDA.

Section 4. Duties

The Chair shall preside at business meetings of the WDA, at meetings of its Executive Committee and on all other occasions where the head of the organization is to be recognized. He/she is the chief executive officer of the WDA. The Chair-Elect shall serve as Vice-Chair and undertake such duties as the Chair prescribes. He/she shall become Chair for the remainder of the term should the Chair resign or otherwise be unable to serve. He/she shall preside in the absence of the Chair.

The Secretary shall see to it that the secretarial duties of the WDA are fulfilled; he/she also serves as the official Secretary of the Executive Committee. He/she presides in the absence of the Chair and Chair-Elect.

The Treasurer shall review and report on Association accounts, bill each member institution for its share of the budget for the Office of the Executive Director, and transmit the funds to the institution at which the Office of the Executive Director is located. He/she administers the

~~Western Directors Special Fund and performs such other duties involving finances and the transfer of funds as may be required.~~

Other designees of WDA are expected to exercise their own judgments in the execution of their roles and duties subject to prior policy guidance and/or policy review by the WDA.

All officers and other designees of the WDA are responsible for maintaining and then passing on to their successors complete sets of official documents of a continuing directive nature.

Article VI -Executive Committee

The Executive Committee shall be composed of the Chair, Chair-Elect, Past-Chair (Senior Member of ESCOP), Secretary, Treasurer, and two members at-large. ~~The terms of the two at-large members shall be one (1) year. They may succeed themselves for one additional one-year term.~~ See Article V, Section I for terms.

The Executive Director shall be an ex officio, non-voting member of the Executive Committee.

The Executive Committee, through the Chair, executes the program of the WDA and supervises the Executive Director and any other staff. The Executive Committee also is empowered to handle the interim affairs of the WDA between business meetings.

Article VII - Committees and Designees

Section 1. General

Committees may be established and Administrative Advisors and other designees named at the will of the WDA. Administrative Advisors shall be named from among the membership of the WDA and such other administrators as the WDA may designate from time to time. A list of committees and designees for the coming year is to be prepared by the Recording Secretary and maintained on the WDA website.

Section 2. Multistate Review Committee (MRC)

The MRC is comprised of members of the WDA, the Western Extension Directors, the Western Academic Program Directors, and other partner agencies and groups. The MRC is responsible for the review and on-going evaluation of the region's portfolio of multistate activities that are funded, in part, by the multistate research fund. The MRC approves multistate activities on behalf of the WDA, the Western Extension Directors, and the Western Academic Program Directors and nominates Administrative Advisors for projects from among the WDA, and other such administrators within the region consistent with the policies of USDA-NIFA governing the multistate research program. The MRC, through the Recording Secretary, provides regular reports of its actions to the WDA, the Western Extension Directors, and the Western Academic Program Directors.

Article VIII - Quorum

For purposes of doing business of the WDA, a quorum shall consist of a minimum of ten (10) members in good standing or their officially designated representatives present and voting at any duly called meeting where written notice and agenda are sent out a month in advance of the meeting. A simple majority resolves all issues except amendment of the By-Laws and removal of member in good standing status for member institutions.

Article IX - Parliamentary Authority

The emphasis in all meetings shall be on orderly process to achieve an objective decision by those present and voting. Should there be a parliamentary challenge, however, it shall be answered by reference to Robert's Rules of Order.

Article X - Amendment of By-Laws

These By-Laws may be amended at any business meeting of the WDA, provided the proposed amendment has been submitted to all members one month in advance of the meeting and is passed by a two-thirds majority of the voting members present at the meeting.

Agenda Item 6.1: WGA Update

Presenter: H M Harrington

Action Requested: For information only

Background:

The Western Governors Summer Meeting was held June 25-27, 2018 in Rapid City, SD.

- I attended all sessions. Complete agenda is [here](#), and [Western Governors' Association Annual Report](#)
- I met with Jim Ogsbury (WGA Executive Director) to discuss continuing partnerships with WAAESD and WEDA. He is very appreciative of our efforts.
- I met with Bill Whitacre and Mike Gaffney (WSU Extension) to discuss current efforts including the Invasive Species Advisory Committee Forest and Rangeland Health and the new initiative on Invasive Species and Biosecurity.
- Met with Tony Willardson, Executive Director, Western States Water Council to discuss ongoing efforts to secure resources for water research and extension
- Note see the Policy Resolutions at the end of this summary

Session Highlights

Roundtables

Western Governors' Workforce Development Initiative

Gov. Daugaard (SD chaired a panel that shared major findings and best practices which arose from the past year's work on the Chairman's Initiative first-year report of the *Western Governors' Workforce Development Initiative* was also released, including findings to help governors build the regional economy. See: [First year Report](#) Panelists: **Stuart Andreason**, Director, Center for Workforce and Economic Opportunity, Federal Reserve Bank of Atlanta, **Chauncy Lennon**, Global Philanthropy, JPMorgan Chase, **Jon Schnur**, Chief Executive Officer, America Achieves

Technology Tools for Governors

Moderated by North Dakota **Gov. Doug Burgum**, the panel highlighted cutting-edge developments that can help policymakers. Better hardware and software, lower costs and more data provide greater opportunities (and challenges) for states to better serve citizens and manage government operations. Panelists **Denise Pearl** Cloud Senior Business Executive, Google, **Tamara Dukes** VP of Business Development, NIC and **Marquis Cabrera** Global Leader of Digital Government Transformation, IBM

Wildfire's Environmental Challenges

Discussion focused on the impacts that wildfire has on water supplies and regional air quality, and steps that governments and the private sector can take to reduce wildfire's negative effects on the environment. In addition, the Western Governors' National Forest and Rangeland Management Initiative was released during the session (see below). Panelists **Sarah Greenberger** SVP, Conservation Policy, National Audubon Society, **Christy Plumer** Chief Conservation Officer, Theodore Roosevelt Conservation Partnership: and **Mary Uhl** Executive Director, Western States Air Resources Council will examine the impacts that wildfire has on water and air quality.

Battling the Opioid Epidemic

Opioid addiction awareness and the need for treatment options has gained attention in recent years. Panelists discussed processes to reduce addiction opportunities, including alternative pain treatments and prescription reforms. Clearly there are treatments that do not work resulting in near 100% relapse. Panelists: **Jennifer Stoll**, Vice President of Government and Public Affairs, OCHIN; **Briana Duffy**, Senior Vice President, Beacon Health Options; **Shannon Breitzman**, Principal, Health

Management Associates; **Anne Hazlett**, Assistant to the Secretary for Rural Development, U.S. Department of Agriculture

Progress on Previous Chairman's Initiatives

- **National Forests and Rangelands Management:** See [Second year report](#)
- **Species Conservation and the Endangered Species Act:** See [Final report](#)

New Policy Resolutions:

Policy Resolution 2018-05: Air Quality and Methane Emissions Regulation

Western states, which face unique air quality challenges, have the authority to manage air quality within their borders. This resolution, which updates and combines previous resolutions, provides recommendations to improve the state-federal relationship in the regulation of air quality and methane emissions, ozone regulation, exceptional events, regional haze, and wildfire and prescribed fire. The Governors, for example, advocate for improved tools that encourage the use of prescribed fire, which is managed as part of state air quality programs, to reduce the air quality impacts of uncharacteristic wildfire in the West.

Policy Resolution 2018-06: Transportation Infrastructure in the Western United States

New multimodal systems, including high-speed passenger rail and transit systems, are important to the West's transportation infrastructure. This updated resolution emphasizes the importance of a long-term federal funding mechanism for the maintenance and expansion of surface transportation networks.

Policy Resolution 2018-07: Enhanced Oil Recovery

Enhanced Oil Recovery (EOR) contributes to our nation's energy and fiscal security by reducing dependence on foreign oil. It provides a long-term path for low-carbon use of our nation's coal and oil resources and transforms carbon dioxide (CO₂) emissions into a valuable commodity. This updated resolution elaborates on the principles first passed by the Governors in 2015, including increasing CO₂ capture at power plants and allowing states to tailor the regulation of EOR to their individual economies, industries, and needs.

Policy Resolution 2018-08: Water Resource Management in the West

Governors reassert in this renewed resolution that states have primary authority over water management and allocation, and that federal investment is critical to water infrastructure needs. This updated resolution also highlights Governors' encouragement of effective partnerships between state, federal, tribal, and local governments; reliable and up-to-date water resource information; and drought preparedness and response.

Policy Resolution 2018-09: National Minerals Policy

Western Governors support building on the 1970 Mining and Minerals Policy Act with legislation and policies that unlock our mineral potential and ensure access to metals critical to U.S. economic and national security, in part by addressing the critical issue of permitting delays and the timely processing of mining permit applications. This updated resolution also incorporates language on the state-federal relationship during mine permitting processes.

Policy Resolution 2018-10: Transportation, Storage and Disposal of Radioactive Waste, Radioactive Materials and Spent Nuclear Fuel

Western Governors support the U.S. Department of Energy's safe and uneventful transport of radioactive materials, accomplished through DOE's ongoing compliance with federal radioactive waste transport safety requirements and early coordination and effective communication with state, tribal and local governments. This resolution, which consolidates previous WGA policies, also affirms that no radioactive

waste storage or disposal facility should be located within the geographic boundaries of a western state or U.S. territory without the written consent of the Governor.

Policy Resolution 2018-11: Cleaning Up Abandoned Mines in the West

Western Governors call on Congress to protect “Good Samaritans” that voluntarily clean up abandoned mines from potential liability under the Clean Water Act, CERCLA, and RCRA. This updated resolution enunciates the Governors’ support for pilot projects if comprehensive legislation is not possible and provides recommendations for Good Samaritan remediation plans, permitting, reviews, and approvals that will facilitate the voluntary cleanup of abandoned mines.

Policy Resolution 2018-12: Water Quality in the West

Western Governors call on the federal government in this updated resolution to provide adequate funding and tools to assist states’ compliance with federal water quality and drinking water requirements and for federal deference to states’ primary authority over water management and allocation within their borders.

Policy Resolution 2018-13: Workforce Development in the Western United States

Western Governors, based on the findings and recommendations of the Western Governors’ 2017-18 *Workforce Development Initiative*, encourage better alignment among workforce development, career and technical education, and higher education programs. Governors also emphasize the need to support and expand pathways that students, working adults, and jobseekers can take to a successful career, including short-term education and training programs and work-based learning programs such as apprenticeships.

Energy Vision for the West

The *Energy Vision for the West* illustrates that Western Governors have coalesced around common issues and specific goals and recognizes there are challenges and opportunities associated with every type of energy resource and use. This updated regional policy, which works in concert with *Policy Resolution 2018-04: Energy in the West*, is a guide for realizing opportunities to advance the West as the nation’s principal energy provider and a leader in energy innovation and effective policy. The 10 Year Energy Vision was updated in June 2018.

Policy Resolution 2018-14: International Trade

International trade, particularly with Canada and Mexico, is a crucial economic driver in Western states. Western Governors emphasize the need for stable and predictable international trade policies. This resolution recognizes the need to modernize multi-lateral trade agreements, such as NAFTA, but urges that any final changes not impede citizens’ ability to compete in global markets or harm our overall economic competitiveness.

Policy Resolution 2018-15: Modernizing Western Infrastructure

Western Governors support more efficient infrastructure permitting and environmental review processes without shortening timelines for state input and consultation or compromising natural resource, environmental, or cultural values. Early, meaningful and ongoing state consultation on infrastructure will help prevent delays, reduce duplication, and streamline the process. The Governors also recommend that the federal government encourage joint National Environmental Policy Act (NEPA) reviews with states; improve the cooperating agency approval process; and work directly with states to use up-to-date state data and analyses in the NEPA process.

WAAESD Agenda Brief 6.3: Collaboration with WAPS, WEDA

Presenter: Glenda Humiston

Action Requested: For discussion

Background:

WAAESD-WEDA

During the 2018 Spring Meeting WAAESD and WEDA discussed the potential for collaboration on issues like hunger, wild horses, and climate change. Multistate committees were initiated and administrative advisors assigned.

- W507 Wild Horse and Burrow Management, Chris Pritos and Brian Higginbotham: Draft proposal, no participants
- WDC?? Hunger Project (temp name), Gene Kelly and Bret Hess: Draft proposal, no participants
- WDC42 Climate Change, Weather Variability and Resiliency for Ranching, Farming and Rural Communities, Lou Swanson and Bret Hess: Draft proposal, participants being actively recruited.

Next Steps: Complete proposals for W507 and hunger project; finalize participant list for WDC42 and begin work to develop full proposal for January 15th deadline.

WAAESD-WAPS

- Ideas for pre-meeting workshop in New Mexico, 2019
- Balancing teaching/research loads
- Communicating funding line limitations with faculty outside and inside colleges of ag
- Potential opportunities to partner with Extension on student internships/experiential learning
- Coordination of outreach efforts between Extension, colleges of ag, and other campus entities

WAAESD Agenda Item 8.0: Nominations and Committee Service

Presenter: Mike Harrington

Action Requested: Approve volunteers/nominations for positions listed below

Background:

Below is a list of positions that need to be filled.

1. **WAAESD Chair-Elect:** Three year commitment rotates through the chair and past-chair positions. Participates WAAESD Executive Committee activities, participates as regional representative to ESCOP. ESCOP meets twice each year once at AHS-CARET meeting in March and Joint COPs in July. As Past Chair, serves as the senior ESCOP member and participates on ESCOP Executive Committee, ESCOP Chair’s Advisory Committee calls, and one meeting held at the ALPU annual meeting.
2. **WAAESD At-Large Rep:** 2 members, one year term each, with possibility for one year succession. Participates in WAAESD Executive Committee activities.
3. **Secretary:** The Secretary shall see to it that the secretarial duties of the WDA are fulfilled; he/she also serves as the official Secretary of the Executive Committee. He/she presides in the absence of the Chair and Chair-Elect.
4. **Treasurer (pending by-law revision):** The Treasurer shall review and report on Association accounts.
5. **WRDC rep (Chair to Appoint):** The WAAESD has 3 members, three year term with one extension possible. Current members Glenda, Chris Pritsos and Mike Harrington. Mike is rotating off. Participates in quarterly conference calls and one annual meeting usually in May.

Year	Chair	Chair-Elect	Secretary	Treasurer	Senior ESCOP Rep	At-Large Member	At-Large Member
2018	G. Humiston (CA)	C. Pritsos (NV)	C. Davies (UT)	C. Boyer (MT)	M. Shipka (AK)	S. Loring (NM)	M. McGuire (ID)

Multistate Review Committee reps: Laura Lavine (WA), John Tanaka (WY), Milan Shipka (AK), John McClaren (AZ)

WAAESD Agenda Item 9.1: Staff Roles and Responsibilities

Presenter: Glenda Humiston

Action Requested: For discussion

Background:

During the 2018 Spring Meeting, the Directors requested WAAESD Staff to compare their position descriptions to their activities. The outcomes are presented below.

ED Position Description - Activities Crosswalk

Responsibilities: The Executive Director is an employee of the WAAESD (95%) and WAPS (5%) as an employee at one of the universities in the Western Region.

1. Administratively the Executive Director is responsible to the Chair and Executive Committee of the WAAESD. Duties and responsibilities relate to regional issues and include:
2. Develop policies and programs of the WAAESD and its constituent institutions
3. Promote, articulate and advocate the priorities of the WAAESD and WAPS for multistate integrated activities within the framework of USDA and other agencies, both regionally and nationally as appropriate
4. Develop, organize and maintain a management information system and communication network that provides current information on technical and administrative matters important to WAAESD and multistate integrated activities
5. Facilitate communications for WAAESD with the USDA and other agencies and facilitate participation with other Executive Directors in their separate and joint functions in the support of the overall research system at the national level
6. Provide leadership for developing and integrating multistate activities of the WAAESD, WAPS and WEDA and the regional priorities of the WAAESD.
7. Encourage integration of Experiment Stations, Academic Programs, Extension and other qualifying entities, including international programs
8. Facilitate operation of ESCOP and support the Chair when these responsibilities reside with the Western Region.
9. Provide leadership and support for special initiatives and activities at both the regional and national levels.
10. Develop and maintain communications between WAAESD members and ACOP, AHS, ECOP, ESCOP, Forestry, Home Economics, ICOP, APLU, and Veterinary Medicine and NRCS
11. Serve as a resource to individual Directors, Administrative Advisors, and committee chairs in the planning and management of MRC.
12. To the extent possible, observe and become knowledgeable about individual state programs through site visits and contact with individual Directors.
13. Providing leadership to special projects and assignments as needed

ED Activities/Goals/Objectives - 2018	PD
Regional	
Provide support to the Association Chairs, the Executive Committee, and MRC	1, 10, 11,12
Provide oversight and general supervision of WDO Staff.	1, 10
Provide oversight and assistance to the MRC as appropriate	11
Assist with meeting planning and logistics for WAAESD, WAPD, W-AHS and summer meeting hosts	1, 2
Complete Mission, Vision, Values and Operational statements	1, 2
Provide support for the Western Agenda and Perspective effort	2, 6
Continue long range planning efforts	1, 2, 3, 8
Continue to foster development of impact statements for multistate projects.	1, 2, 3, 4, 5, 8
With Sarah continue to develop plans for communicating the successes and impacts of regional partners	1, 2, 8
Assist with the collection and analysis of data relative to the President's proposed budget and to other issues of interest to the WAAESD	1, 2, 3, 5, 13
Continue to nurture relationship with Western Governors' Association	1, 3, 5, 13
Assist WAPD as appropriate and with planning as needed.	1, 6, 7
Work with the WEDA and Lyla Houglum as appropriate	1, 6, 7
Provide support to the W-AHS as needed	1
Continue state visits as schedules permits, especially American Samoa, Federated States of Micronesia	10
Complete other duties as required	1
National	
Assist with meeting planning as needed.	1, 2, 8
Provide support for the ESCOP Budget and Legislative Committee and to Ernie Minton, Chair; serve as Executive Vice Chair of the committee	8, 9
Serve on Special Task force on Strategic Realignment of NIFA budget lines	8, 9, 13
Work with ESCOP and ECOP BL Committees, the BAC, CLP, APLU and Cornerstone to further ESS Priorities including Water Security, Healthy Foods and the Farm Bill	1, 2, 8, 13
Serve of Budget and Advocacy Committee	3, 8
Serve on Committee of Legislation and Policy (Farm Bill)	3, 8
Serve on the System Communications and Marketing Committee	8, 10
Support Sarah and Sara in the National Multistate Impact Writing Project	2, 5, 8
Promote relevant interactions with NIFA leadership	1, 2, 3
Promote relevant interactions with other EDs and regions.	3, 8, 10
Continue to meet and develop relationships with ARS, APHIS, NIFA staff, NASDA, WASDA and others.	2, 8, 13

AD Position Description - Activities Crosswalk

Program Management	<p>Manage and coordinate operation of the Western Director's office and administrative functions to ensure accuracy, seamless coordination, efficiency and effective prioritization.</p> <p>Implement timely and effective systems, processes, and procedures to conduct operational activities including coordination, training and supervising staff, calendaring, and correspondence.</p> <p>Act as official representative of the WAAESD as needed before staff and constituency, including high-level, sensitive and/or confidential meetings and events in lieu of or with the Executive Director.</p> <p>Liaise with Deans and Directors, dean's offices internal units, external constituents, other Regional Associations, and various central administrative units.</p>
Research Project Portfolio Management	<p>Assures currency and quality of data and information in an on-line database for multistate research projects, interregional projects, and western research-extension projects, including western coordinating committee projects, extension-education research activities development committees and general information about the multistate research projects and coordinating committees and extension-education research activities within the other three regions.</p> <p>Coordinates and assists the Multistate Review Committee (MRC) in the performance of its annual responsibilities, demonstrating thorough knowledge of national and regional guidelines and procedures.</p> <p>Produces periodic narrative summary reports of the investment portfolio of WAAESD and its impacts, with relation to regional and national priorities, resources committed to various activities, and results accruing from these activities.</p> <p>Responds to detailed questions regarding the composition, content and status of the western multistate research portfolio in a timely manner, reflecting a thorough familiarity with the scientific material.</p> <p>Serves as regional system administrator for the National Information Management and Support System (NIMSS) web site and database. Coordinate administration and management of the NIMSS with other regional system administrators. Provides regular training to NIMSS administrators and project Administrative Advisors. Develops and maintains accurate and up-to-date regional guidelines, training modules, and supporting documentation.</p> <p>Coordinates and assists the National Research Support Program Review Committee in the performance of its annual responsibilities, including project submission, review and funding recommendations; demonstrates thorough knowledge of NRSP Guidelines and procedures. Manages the \$2 million portfolio.</p>
Communications	<p>Facilitates WDO communication efforts by building awareness of the AES/WAAESD mission, values, and goals; and directing appropriate message dissemination which is coordinated, timely, and effective.</p> <p>Receives and manages all incoming communications (electronic, written and verbal) for the WAAESD; analyzes the nature of requests; independently handles all routine responses and determines the urgency of other matters, decides whether to take immediate action or seek information from the ED.</p> <p>Develops Issues and Position Paper drafts with respect to advancing such issues, positions, policies, and opportunities to address and/or respond to other region or national initiatives affecting multistate research programs and funding or other issues of regional importance.</p> <p>Coordinates, develops, and synthesizes information for the ED and western region agricultural experiment station directors' decisions and actions. In developing such information about agricultural and natural resource research and issues, the incumbent will be expected to contact, as needed, land-grant university (academic, experiment station and extension service) administrators and staff, Multistate Committees or their Administrative Advisors, the staff and administrators of federal agencies, congressional staff, scientific societies, and commodity and other organizations throughout the country.</p> <p>Develops impactful and succinct written communications including "user friendly" written newsletters and other tools that communicate program outcomes including impact statements from Western region multistate program to other regions, APLU, USDA, NIFA, Congress, stakeholders and others at the national level.</p> <p>Maintains the WAAESD website(s) and social media sites (Twitter, Facebook, etc., as necessary). Develops or sources appropriate content for regular postings and responds to followers in a</p>

timely manner with the goal of promoting LGU research and extension activities and impacts with a special emphasis on stories originating from the western region.

Coordinates the National Impact Writing Project and Joint WAAESD-WEDA Western Region Impact Writing Initiative (and other similar communications efforts, as assigned). Provides editorial oversight to ensure that communications products developed as part of these and similar efforts are of the highest quality. Serves as the liaison between these and other national, regional, or state/local communications campaigns, initiatives, and efforts. Supervises and coordinates the activities of the impact communication specialist housed in the WDO. Coordinates impact writer's annual plan of work and performance review with the NRSP-001 Management Committee.

Serves as a regional resource regarding communications including but not limited to: providing guidance and advice to Western Directors about communications campaigns and efforts and developing and delivering training on emerging communications tools (e.g., social media).

Develops agenda briefing materials for all meetings of the WAAESD and provides these materials to the Directors in advance of meetings. The incumbent is responsible for attending meetings of the Association and assuring that the business portion of these meetings function smoothly and efficiently. In collaboration with the ED and/or the Association Chair, insures timely completion of actions taken or assignments given that are at such meetings.

Provides facilitation support including but not limited to: creation of agendas for WAAESD Executive Committee and regular meetings, Joint meetings/sessions, conference calls and other events; facilitation of special sessions/events; and consultation on event planning and logistics.

Serves as the recording Secretary of the WAAESD making sure that appropriate action is taken on all decisions of the Directors.

Provides support to the ED in activities related to affairs of APLU and its various Boards and Sections.

Maintains regional list serves for Experiment Station Directors, Deans of Agriculture, Academic Program Directors, Council of Agriculture Research Extension and Teaching (CARET), and Western Region Administrative Officers Association.

Create and process financial and other documents required to support WAAESD transactions Monitor, maintain and reconcile WAAESD budget and expenditures.

Develop association annual budget with the ED.

Prepares and/or maintains documentation on actions or proceedings of WAAESD committees.

Participates in and travels to regional and national meetings.

Represents the Association and/or WDO on various regional and national committees, as assigned.

Support of the Association

2018 Self-Identified Priorities

1. Enhancing/revamping the WAAESD web site to refresh branding, update information, reduce redundancy, and enhance user experience and ease with which information is accessed;

2. Look for ways to increase efficiency in the way the Association functions with respect to event planning and execution and accounting;

3. Promote adoption of good impact communication by faculty and others through database process improvements, workshops, and dissemination of helpful and inspiring resources;

4. Raise awareness of multistate research activities with decision-makers and others through effective marketing and communication.

5. Successfully complete the University of Utah Women's Leadership Program and continue to implement the knowledge, skill, and abilities I am developing to further the mission of the Association.

6. At the direction of WAAESD and WEDA, execute campaigns to elevate the profile and raise awareness of the Western Agenda with decision-makers (e.g., Ag Exhibit, NC-Far Lunch and Learn, etc.)

WAAESD Agenda Brief 9.2: Association Priorities

Presenter: Glenda Humiston

Action Requested: For discussion

Background:

The Directors participated in a Futuring Session in July, 2016. Results are provided here as a starting point for discussion on Association priorities and staff roles/responsibilities going forward. Are the priorities identified in 2016 still relevant? What are the next steps to ensure that priorities are/continue to be addressed by the ED and AD?

During the 2016 Summer Meeting in Bozeman, MT, during a facilitated session, Directors were asked to brainstorm and prioritize the question *“What are the most important and significant things WAAESD should do in the future?”* Participants brainstormed ideas in small groups and submitted their top 3 items. Then, participants voted to identify the items believed to be most important and should be prioritized.

Activity	# votes	% of votes
Coordinate the pursuit of big, collaborative funding opportunities, including seed grant programs	11	28%
Manage multistate program portfolio	9	23%
Maintain strong relationships and communications with external groups	8	21%
Support national, regional, and local policy development	7	18%
Develop and market impacts, especially with regard to the Western Agenda & Perspective	2	5%
Maintain resources and systems to detect emerging issues	1	3%
Develop and maintain clear communication channels among members	1	3%
Develop and manage mentorship program		
Develop governmental affairs resources		
Coordinate faculty expertise database		
Conduct efficient and effective meetings		
Develop and maintain list of expectations from members and communicate them, especially with new directors		

Small groups were also asked to brainstorm and discuss the Key Roles and Responsibilities of the WAAESD Executive Director’s office and list the top 3. Responses were recorded and, where appropriate, combined. The list below is not prioritized, but can be correlated to the list of desired WAAESD activities above to generate priorities of the Executive Director’s office.

- Identify and help create big funding opportunities. Develop teams and strategies to pursue these opportunities.
- Manage multistate research programs.
- Manage an orientation and mentoring program for new directors.
- Be involved in national activities as appropriate.
- Advance the Western Agenda & Perspective.
- Lead efforts in marketing the impact of the western region experiment stations.

- Inventory and track regional and national committee needs and assignments.

WAAESD Agenda Item 10.0: Senate request for support of ESA amendments

Presenter: John Tanaka

Action Requested: Discussion and approval of request.

Background:

The rapid response project, W506 "Using Science-Based Solutions in Conservation of Threatened and Endangered Species: Sage-Grouse Case Study," was created by the Western Association of Agricultural Experiment Station Directors and Western Extension Directors Association to develop a process to enhance land grant university (LGU) scientist collaboration and participation in providing and assessing the best available science related to threatened and endangered species status reviews. The W506 Committee met once in 2016 in Park City, UT and once in 2017 in Tucson, AZ with representatives from the Governors offices of Utah and Wyoming at the initial meeting and with the U.S. Fish and Wildlife Service (USFWS) at both.

As a result of these interactions a request was received by John Tanaka from Senator Barrasso (WY) and staff to provide a letter of support for proposed changes to the the Endangered Species Act. Ideally this letter would be sent under Association letterhead.

Attached are the W506 agenda brief from our recent spring meeting, mark up showing proposed changes (RYA 1809) The ESA Amendments discussion draft and the proposed response letter.

Date

The Honorable John Barrasso, MD
Chairman, Senate Committee on Environment and Public Works
410 Dirksen Senate Office Building
Washington, DC 20510

Dear Senator Barrasso:

It is with pleasure that I am able to write a letter of support for The Endangered Species Act Amendments of 2018 as shared with me on June 7, 2018. Before getting into specifics of the amendments, I would like to share how the Western Agricultural Experiment Station Directors (WAAESD) became involved. When the Western Extension Directors Association and WAAESD jointly published the Western Perspectives, Western Agenda in 2015, the first project they undertook to implement the agenda was the conservation of species. The decision was to form a multistate research committee and concurrently become involved in the Western Governors Association Initiative on the Conservation of Species and the Endangered Species Act started by Governor Matt Mead. I was appointed by WAAESD to take the lead in both efforts. I have participated in almost all of the WGA initiative forums and workgroup meetings for the past 3 years. Through that process, I had the opportunity to both share ideas from the research side but also learn what all of the different stakeholders represented thought and believed. Through that collaborative process, I believe sound recommendations were made to the Western Governors for their consideration. Many of those recommendations formed the basis for their adopted resolutions or at least contributed significantly to their consideration.

Many of the proposed amendments appear to follow what came out of those recommendations. From my interpretation of comments made by participants, my interaction with fellow researchers from land grant and other universities and agencies, and what I have come to learn through all of these processes, I would generally support the proposed amendments.

Let me be a little more specific. As Governor Mead stated when he kicked off the WGA initiative, this is not an attempt to scrap the ESA, but to make it work better. Establishing clear criteria for recovery of a threatened or endangered species is critical. But also being able to delist a species when it has met those criteria is equally critical for local landowners, communities, and the state that has to manage the wildlife. Better involvement of the States and Indian Tribes throughout the process was an overarching theme throughout the workgroups.

The use of the “best scientific and commercial data” in listing determinations and having that defined is an important step (Title I, Sec. 102). Defining that data as well as how it can and should be used or shared is important (Title III, Sec. 301). Just as important is establishing criteria for data that is “deficient

in fact and inconsistent with other credible scientific and commercial information” (Title III, Sec. 301). These changes far exceed using only the best available data standard.

Transparency of information (Title III, Sec. 302) is increasingly important in the scientific community. Protections as outlined in this section are just as important to protect those providing such information and allowing state laws to be followed but ensuring such data can still be made available.

The workgroups spent a lot of time discussing the need for both voluntary conservation efforts and regulatory assurances. I believe there was general consensus within the workgroups that both are important to move the conservation of species forward. Title II, Secs. 201 to 205 appear to address both of those concerns and makes them part of the Act.

The prioritization of listing petitions, reviews, and determinations (Title IV, Sec. 401) gathered a lot of discussion at the WGA workgroups. It was seen as the only rational way for the federal agencies to manage their workload and give due consideration to those species deserving protections under ESA and where enough information is available. For those not having enough information, these changes would also allow the responsible agencies time to either produce, scientists able to study, or otherwise gather enough credible information to make a determination. This is critical for either listing decisions or decisions not to list. Once the petition is made the responsible agency has to have the best and adequate information to make a decision. Allocation of resources within the agency can only happen when prioritization happens.

Allowing qualified scientists on the recovery teams (Title I, Sec. 102) is important. I do think sideboards need to be incorporated or developed for their participation. I think scientists including those from land grant universities can add greatly to data interpretation and bring their field experiences and knowledge of the species to the table. I would hope that both habitat and species-specific scientists would be brought in. I am concerned whether they should be full voting members of the recovery team. If they are, there should probably be some qualifier in the section similar to the one where Federal representatives cannot exceed the number of State and local representatives since they appear to be voted onto the team by those groups.

During the WGA workgroups there was a lot of discussion on whether economic and social considerations should be brought to bear on listing or delisting decisions. That is not in the proposed amendments, but it is important to know that many of the stakeholders in those discussions thought it was an important criteria that should be considered.

With that, I will close with that I generally support the proposed amendments in “The Endangered Species Act Amendments of 2018.” I have focused on those changes that came out of the WGA workgroups and those that affect the research enterprises of the land grant universities represented by WAAESD. If you would like me to clarify any of the points made, please do not hesitate to contact either WAAESD at Michael.Harrington@colostate.edu or me at jtanaka@uwyo.edu. Thank you for your time.

Sincerely,

John A. Tanaka

Associate Director

Wyoming Agricultural Experiment Station

WAAESD Agenda Item 11.0: Communications and Marketing Committee Update

Presenter: Steve Loring

Action Requested: For Discussion

Background:

Met face to face on Sunday, March 04, 2018. Last conference call was held on Wednesday, June 13, 2018.

The CMP is a \$400,000/year effort, 1/3 of that amount is supported by each of ESCOP/ECOP/AHS. The goal of the project is to either raise our funding across the six BAA priority areas, or keep it level. Mark Latimore is the new chair of the CMC, and a new Plan of Work has been adopted. The CMC forwarded a recommendation to the BAA seeking appointment of the CMC as a standing committee of the BAA. (The CMC is currently a standing committee of ESCOP with participation by ECOP and AHS.) The BAA tabled the request and is seeking input from its members.

Recent discussions have focused on metrics for success of the AgIsAmerica campaign. There is concern that the campaign is not working effectively, isn't targeting the right audience, and isn't generating the level of engagement that was anticipated.

CMC asks that Directors act in response to Calls to Action and to share stories that illustrate impact of agricultural programs and for Deans to encourage institutional communications departments/staff to more actively collaborate with CMC and kglobal (consultant).

WAAESD Agenda Item 12.0: National Impact Database Update

Presenter: Steve Loring

Action Requested: For discussion

Background:

The National Impact Database Subcommittee oversees and implements the National Impact Database, www.landgrantimpacts.org.

In January 2018, a team of writers, editors, and graphic designers created 28 stories and 15 fact sheets based on the database content and organized around the 6 focus areas represented in the database (Food Security, Nutrition and Health, Youth Family and Communities, Environmental Stewardship, Agricultural Systems, and Energy and Bioproducts).

The primary goal of this subcommittee in 2018 is to launch an updated version of the website and improve the quality of impact stories submitted in the database. Texas A&M has drafted a new front-end for the website that better highlights impact stories, incorporates social media, and has a fresh look/feel. Analytics have also been added to the website and are currently running so that indicators of success can be measured and evaluated.

To address quality of database content, the committee proposes that each institution identifies up to five site administrators (two official Research + Extension, three additional administrators). Training will take place in FY19, led by Faith Peppers and Sarah Lupis, and is anticipated to be mandatory for the site inputters. A review committee of six members per region (three Research / three Extension), administered by the regional EDs, will assess all content before it makes the database.

WAAESD Agenda Item 13.0: NRSP Eligible Projects for Awards

Presenter: Laura Lavine

Action Requested: For Discussion

Background:

The ESCOP Science and Technology Committee is considering a revision to the ESS Excellence in Multistate Research Award project eligibility. In question: should National Research Support Projects (NRSPs) be eligible for this award? The ESS Excellence in Multistate Research Award is presented to a single multistate project from a pool of 4 nominations that come from the regions (call for nominations attached).

What is an NRSP?

I. MISSION OF NATIONAL RESEARCH SUPPORT PROJECTS

The activity of a National Research Support Project (NRSP) focuses on the development of enabling technologies, support activities (e.g., collect, assemble, store, and distribute materials, resources and information), or the sharing of facilities needed to accomplish high priority research, but which is not of itself primarily research.

II. GENERAL

National Research Support Projects are created to conduct activities that enable other important research efforts. Ideally, a NRSP would facilitate a broad array of research activities. The primary purpose of NRSPs shall not be solely to conduct research as there are other available mechanisms for creating these types of projects including the multistate research projects and the National Research Project (NRP) options. Examples of NRSP activities might include collection of data that are widely used by other research groups and efforts; development of databases; or development of critical technologies.

All NRSPs must involve a national issue, relevant to and of use by most, if not all, regions. These projects draw on the best minds and resources within and outside the State Agricultural Experiment Station (SAES) system. All projects must pass scientific scrutiny. Where appropriate, linkages to similar international activities are encouraged. Although priority for funding will be given to NRSPs that address and meet one or more of the national priority areas identified by ESCOP, general consideration will be given to assuring that the portfolio of NRSP projects has sufficient diversity so as to make best use of limited funds.

National Research Support Projects are initiated by use of Hatch funds drawn from the total federal allocation prior to the formula distribution to state agricultural experiment stations (SAESs). This funding process is called “off-the-top” and in total represents less than 1% of the federal formula funds to SAES.

What are the Currently Active NRSPs?

NRSP3	The National Atmospheric Deposition Program (NADP)	10/01/2014 - 09/30/2019	1086
NRSP6	The US Potato Genebank: Acquisition, Classification, Preservation, Evaluation and Distribution of Potato (Solanum) Germplasm	10/01/2015 - 09/30/2020	1086

NRSP4	Facilitating Registration of Pest Management Technology for Specialty Crops and Specialty Uses	10/01/2015 - 09/30/2020	1046
NRSP8	National Animal Genome Research Program	10/01/2013 - 09/30/2018	996
NRSP10	Database Resources for Crop Genomics, Genetics and Breeding Research	10/01/2014 - 09/30/2019	996
NRSP1	Multistate Research Information Management and Impact Communications Program	10/01/2017 - 09/30/2022	996
NRSP9	National Animal Nutrition Program		

Questions for Discussion:

- Should NRSPs be eligible for the ESS Excellence in Multistate Research Award?
- Why or why not?

2018 Experiment Station Section Award for Excellence in Multistate Research (September 2017)

Purpose

The fundamental mandate of the Multistate Research authority compels State Agricultural Experiment Stations (SAES) to *interdependently* collaborate in projects that two or more states share as a priority, but for which no one state station could address singularly. Demonstration of interdependence is a high standard, and has become a hallmark of the Multistate Research Program's management objectives.

The purpose of the Experiment Station Section Excellence in Multistate Research Award program is to annually recognize those station scientists who are conducting exemplary multistate activities and enhance the visibility of the multistate program. A recipient Multistate Project will be selected from the pool of nominees submitted by the five regional research associations (NCRA, NERA, SAAESD, WAAESD, and ARD), and judged by the ESCOP Science and Technology Committee to exhibit sustained, meritorious and exceptional multistate research activities. The ESCOP Executive Committee will provide final approval.

Award

The Experiment Station Directors have approved a monetary recognition of \$15,000 from the Hatch Multistate Research Fund (MRF) for the Excellence in Multistate Research Award winner. Up to \$5,000 has been available to cover travel for up to two members of the recipient project (the Administrative Advisor and Chair or their designees) to attend the awards ceremony at the APLU Annual Meeting. The remaining \$10,000, and any unused travel funds, has been available to support activities which enhance and contribute to the research and/or outreach objectives of that multistate project, consistent with the appropriate use of Hatch MRF. Use of these funds is a project committee decision made in conjunction with its Administrative Advisor.

Eligibility

Any current Multistate Project (research, ERA, CC) listed in NIMSS (www.nimss.org) is eligible for consideration for an Excellence in Multistate Research Award. The nomination is predominantly based upon the five-year project period.

The Multistate Research authority allows other non-SAES partners to join in these project-based collaborations. Thus, many multistate projects include extension specialists as members, as well as Agricultural Research Service or Forest Service research scientists. In addition, many projects have private sector and non-Land-grant participants. Moreover, the majority of multistate projects have participants from more than a single region, with many having representation from all regions such that they are national in scope.

Basis for Nomination

Each of the five regional research associations may nominate one Multistate Project chosen from the entire national portfolio of active projects. An individual project can document collaborative activities with one or more different multistate projects, if applicable, within the appropriate nomination criteria. Nominations shall be made to the Chair of the respective regional Multistate Research Committee (MRC) or Multistate Activities Committee (MAC) via the regional Executive Director's office. The documentation for this type of nomination should be sufficient to allow the review committee members to evaluate the Project according to the criteria listed below.

Criteria and Evaluation

Successful selections from regional nominations and advanced to the national competition for the ESS Excellence in Multistate Research Award will demonstrate high standards of scientific quality, research relevance to a regional priority, multistate collaboration on the problem's solution, and professional leadership in the conduct of the project.

All nominated projects, in the required format, shall be evaluated using the same criteria (with weights shown) based on the Project's:

- Issue, problem or situation addressed (5%)
- Objectives (5%)
- Accomplishments as outputs, outcomes and impacts (40%)
- Added-value and synergistic activities across mission areas (30%)
- Evidence of multi-institutional and leveraged funding with examples of sources (15%)
- Summary of participating institutions and units (5%)

Selection Process

The ESCOP Science and Technology (S&T) Committee will serve as the review panel. The review will select from the annual group of regional nominees a national winner in time for public announcement and award presentation at the APLU Annual Meeting each year. All nominated projects will be evaluated using the same criteria.

Award and Presentation

The national winning project will be recognized by the Experiment Station Committee on Organization and Policy (ESCOP) Chair and USDA NIFA Administrator during the Awards Program held at the APLU Annual Meeting. Each of the regional award winning projects will be included in the APLU Awards Program by project number and title, technical committee chair, administrative advisor and participating institutions. This National Awardee narrative will be created by the Impact Writer and submitted to S&T Executive Vice-Chair. The title of the national winning project will be added to a plaque located at the USDA Waterfront Center.

Timeline

- October – Announcement sent to Directors and Administrators, Administrative Advisors and NIMSS participants by ESCOP Chair
- February 28 – Nominations due at Offices of the Executive Directors
- March – Nominations reviewed by regional Multistate Research or Multistate Activities Committees and recommendations submitted to regional associations
- March/April – Regional associations approve regional nominations at Spring meetings
- April/May - Regional associations review, edit and finalize their nomination prior to the final submission
- May 23 – Associations submit final regional nominations to ESCOP S&T Committee via the regional association supporting S&T Committee (**pdf and word document**)
- June – ESCOP S&T Committee reviews regional nominations in early June and submits recommendation for national winner to ESCOP Executive Committee
- June/July – ESCOP Executive Committee selects national winner
- July – National winner submitted to APLU and ESCOP Chair announces at Joint COPs
- July– S&T Executive Vice-chair collects information from regional associations and submits materials to APLU for booklet and program script; NIFA notified for Waterfront Center plaque inscription
- September – National winner announced at ESS meeting
- November – National award presentation at APLU Meeting

Nomination Format

(The nomination should be a very concise summary and must be in this format.)

Nominating Region: _____

Nominator: _____ **E-mail:** _____

Project or Committee Number and Title: _____

Technical Committee Chair: _____ **E-mail:** _____

Administrative Advisor: _____ **E-mail:** _____

Project Summary (noting the following):

- Issue, problem or situation addressed (5%)
- Objectives (5%)
- Accomplishments (40%)
 - Outputs
 - Outcomes
 - Impacts (actual or anticipated)
- Added-value and synergistic activities across mission areas (30%)
 - Multi-disciplinary activities
 - Multi-functional integrated activities
 - Additional partnerships, associations or collaborations
- Evidence of multi-institutional and leveraged funding with examples of sources (15%)
- Participating institutions and units (5%) (**page 4 only**)

Nominations will be **no more than 3 single spaced pages** (Times Roman 12 point and one inch margins) plus a 1 page summary of Participating institutions and units (alphabetized) for a **total of 4 pages**. Regions may utilize other information in selecting their nominee. The final regional nomination should be submitted by email to the Offices of the regional Executive Directors, by **c.o.b. February 28, 2018**:

Chris Hamilton, North Central <christina.hamilton@wisc.edu>

David Leibovitz, Northeast <david_leibovitz@uri.edu>

Donna Pearce, South <donna_pearce@ncsu.edu>

Sarah Lupis, West <Sarah.Lupis@colostate.edu>

Dr. Alton Thompson, ARD <athompson1@ncat.edu>

WAAESD Agenda Brief: Resolutions

Presenter: Christopher J. Davies

Action Requested: Approval of resolutions

Action Taken:

Background:

RESOLUTION OF THANKS

WHEREAS Dr. Lee Yudin, Dean and his colleagues, including: Mr. Jesse B. Rosario, Program Coordinator, and Ms. Annie Santos, Administrative Assistant, and others for hosting and organizing the Joint Summer meeting of the Western Association of Agricultural Experiment Station Directors, Western Experiment Station Directors, and Western Academic Programs Section at the Hyatt Regency, Tamuning, Guam from July 9—11, 2018; and

WHEREAS Dr. Yudin and his colleagues were outstanding hosts, providing hospitable and beautiful surroundings in which to meet; and

WHEREAS the Hyatt Regency, in Tamuning, Guam provided excellent service, accommodations, delightful meals and break services; and

WHEREAS Dr. Yudin and his colleagues arranged an excellent program that allowed discussion of issues pertinent the Western Region and illustrative of Pacific culture and agriculture issues and concerns in a cooperative, collegial atmosphere; be it

RESOLVED that the Western Association of Agricultural Experiment Station Directors expresses its sincere and heartfelt appreciation to Dr. Yudin and his colleagues for their significant contributions to a successful meeting; and be it further

RESOLVED that a copy be filed as part of the official minutes of this meeting.

WAAESD Agenda Brief: Resolutions

Presenter: Christopher J. Davies

Action Requested: Approval of resolutions

Action Taken:

Background:

RESOLUTION OF RECOGNITION

WHEREAS Dr. John Augustus Tanaka has served as the Department Head for the Department of Ecosystem Science and Management, the Director of the James C. Hagemen Sustainable Agriculture Research and Extension Center, and the Associate Director of the Wyoming Agricultural Experiment Station for the College of Agriculture and Natural Resources at the University of Wyoming; and

WHEREAS Dr. Tanaka has had a distinguished, 33-year career as an economist first at Oregon State University and subsequently at the University of Wyoming; and

WHEREAS Dr. Tanaka's research focused on the economic impacts of various public land management options on western ranches; economics of ecosystem goods and services; economics of rangeland management practices; and related activities; and

WHEREAS Dr. Tanaka was exceptionally active in numerous national organizations and committees such as the Society for Range Management where he is a Life Member and served as president; and

WHEREAS Dr. Tanaka was an excellent advisor and mentor for graduate students serving as the advisor for three Ph.D. and 13 M.S. students; and

WHEREAS Dr. Tanaka's work has consistently improved life for the people of Oregon, Wyoming and beyond—through education, research, creative expression, and community engagement; and

WHEREAS Dr. Tanaka has been active in the Western Association of Agricultural Experiment Station Directors (WAAESD) and served on the Multistate Review Committee, as the Administrative Advisor for many Multistate Projects, and provided instrumental leadership representing WAAESD and WEDA to a key Western Governors' Association initiative on endangered species; and

WHEREAS Dr. Tanaka has decided to retire from the University of Wyoming; therefore, be it

RESOLVED, that the Western Association of Agricultural Experiment Station Directors at their 2018 Summer Meeting, in Tamuning, Guam expresses its sincere and heartfelt appreciation to Dr. Tanaka for the significant contributions he has made to our Association; and be it further

RESOLVED, that a copy of this resolution be provided to Dr. Tanaka and that a copy be filed as part of the official minutes of this meeting.

CONSENT AGENDA ITEM: Executive Director Q2 Report: April - June, 2018

I. REGIONAL ACTIVITIES

IMPACTS

- Continue to nurture relationship with the Western Governors' Association (WGA) through regular conference calls with Bill Whitacre and Lyla Houglum.
- Our faculty and staff will be sought as panelists for the upcoming webinars for the Chairman's Initiative on Invasive Species.
- The Invasive Species Advisory Committee (on which is have a number of members) has been instrumental in creating a data management system for invasive species.

WAAESD

Executive Committee: Participate in monthly conference calls to address immediate business of the association.

Office Budget

- Worked with Sarah to finalize assessments based on approved 2019 budget

Western Governors Association

- Continued to meet biweekly with Bill Whitaker and Lyla Houglum to discuss WGA initiatives and
- Attended WGA meeting in Rapid City, SD June 25-27. See report below

Meeting Support and Logistics

- **Joint Summer Meeting:** Worked with Glenda Humiston, Sarah Lupis and the Executive Committee to finalize WAAESD agenda. Worked with University of Guam on overall planning and logistics. Coordinated attendance of Cornerstone and NIFA representative

Committee Activities

- **Western Rural Development Center Board:** I represent the Western Directors on this activity. Serve as the recruiting chairman responsible to identifying new board members. Attended annual meeting in Bozeman, MT
- **Western IPM Center:** I serve as the Western Directors' representative on the Center Steering Committee. Provided letter of support for the Center renewal application. Participate in regular conference calls.
- **MRC:** Chaired meeting on projects needing midterm review. Reviewed all projects in question.

Multistate Program

- **Excellence in Multistate Research Awards Program:** Our office facilitated collection and review of nominations and forwarded Western Region winner to the ESCOP Science and Technology Committee. We believe that significant changes to the criteria and process are needed to assure fair impartial review.
- With Jeff Jacobsen, Chris Hamilton and Sarah Lupis to address problems in the NIMSS as needed.
- Met with Bret Hess, Mary Kay Wardlaw (WY), Garry Auld, Susan Baker, Gene Kelly (CSU) and Dave Wetherspoon to discuss possible approaches to funding a study on the cost effectiveness of the EFNEP program.

Southern Rockies LCC

- Serve on the Science Committee, distributed relevant information, RFAs, webinars, etc. to Directors.

ESCOP Leadership Award:

- I was honored to be selected as the WAAESD recipient this year. Provided a bio and photo for inclusion in the APLU Program.

II. NATIONAL ACTIVITIES

ESCOP

IMPACTS

- Worked with NIFA to clarify Time and Effort Reporting expectations.
- Arranged EDs meeting with Tim Fink (SOAR) to discuss working together to advance both capacity and competitive programs. Based on that discussion, we are apparently on the same page.
- Identified western participants for joint ESCOP-ECOP-NIFA-NRCS discussion partnerships to be held in Ft Collins in August.
- Arranged for Greg Perry to make presentation on AES funding models at the ESS Annual Meeting

Committee Activities

- **ESS Annual Meeting Planning Committee:** Working with Gary Thompson, Deb Hammernick (meeting host) and EDs to finalize agenda and identify topics of interest. Participated in frequent of the organizing committee
- **Chair's Advisory Committee:** Participate in monthly conference calls
- **ESCOP Budget and Legislative Committee:** Support Chairman Ernie, Minton as the Executive vice Chair on this important committee.
 - With Ernie, develop draft agendas
 - Organize monthly calls.
 - Confirmed ESCOP positions on the Farm Bill Greg Bohach CLP Chair.
 - Developed summary of Time and Effort reporting from NIFA presentation and the NERAOC meeting in Grand Rapids
 - Continue to track 2018, '19 budgets and Farm Bill
 - Participate in ECOP B&L Calls
- **BAA-Budget and Advocacy Committee:** Support B&L Chair, Ernie Minton and participate in monthly conference calls
- **Communications and Marketing Committee:** Serve as back up to Rick Rhodes, participate in calls of the joint committee.
- **Impact Database Project:** Serve as ex-officio member and regularly interact with chair Bill Brown on the pathway forward as the project is revised to assure that quality impact statements are submitted to represent the system.

Policy Board of Directors

- **Strategic Realignment Ad Hoc Committee:** provide support to Ernie Minton Chair
 - With Ernie Minton, develop agendas, organize and participate in conference calls
 - With Ernie Minton, met with Meryl Broussard to discuss Committee charge and activities
 - With Rick Klemme (ECOP ED), provide support for the strategic realignment committee
 - Maintain communications with Committee

- Developed analysis of budget lines including funding history, review processes, IDC and the relationship between the Presidents Budget Requests and Appropriations over a 10 year period.
- Developed several possible realignment scenarios for discussion
- With Jim Richards, developed the final strawman draft realignment that would reduce the number of lines from 45 to 12.
- Drafted initial talking points and FAQs

Summary of Travel, April-June 2015

- April 19-20: State visit University of Nevada-Reno
- April 22-26: NERAOC, Grand Rapids
- May 1-3: NMCC (EDs) Meeting Washington DC
- May 16-17: WERA 1012, Estes Park
- May 21-24: Western Rural Development Center Annual Meeting, Bozeman MT
- June 25-27: Western Governors Annual Meeting
- June 28: Invited speaker at Frank Galey retirement celebration, Laramie WY

Consent Agenda Item: Assistant Director Q2 Report, March – June, 2018

I. REGIONAL ACTIVITIES

WAAESD

Support to the ED, Chair, and Organization

- **Executive Committee:** Participated in monthly conference calls and maintained records of decisions.
- **Association Budget/Finances:** Reconciled purchases, managed the ~\$412,000 Association budget, and coordinated account consolidation with fiscal officers at Montana State University and Colorado State University. Finalized Assessments based on approved budget and distributed those to Directors in each state.
- **Travel:** Facilitated travel approvals and reimbursements for Mike Harrington and myself.
- **Outreach/Communication:** Maintained the WAAESD website and Twitter account
- **Western Agenda:** Organized the Western Agenda display for the 2018 Ag Exhibit. Designed and free standing banners, printed and shipped materials, arranged travel and coordinated traveler itineraries for Bret Hess and Roxie Dinstel, assisted CARET members with event registration, coordinated with acted as liaison with APLU and SoAR, created and communicated call to action.
- **Multistate Research Fund:** Assist administrative advisors and committee members with the proposal submission process, participant registration, and annual report submission. Coordinated annual meeting on projects needing midterm review. Reviewed all projects in question. Sent Western Region Excellence in Multistate Research winner to the ESCOP Science and Technology Committee and served as the liaison between S&T and the nominated project (Steve Loring, AA) to convey results.

Key Impact(s): I applied strategic communication, graphic design, writing, editing, and organizational skills to the Ag Exhibit campaign to increase the visibility and awareness of the Western Agenda with key influencers and decision-makers.

Meeting Support and Logistics

- **Summer Meeting:** With the Executive Committee, Lyla Hoglum, Mike Harrington, Lee Yudin, Jesse Rosario, and Annie Santos, developed the overall conference schedule and association agenda. Created, compiled, and distributed agenda brief booklet for this meeting.
- **USDA Insular Areas Technical Workshop:** Worked extensively with Maggie Ewell and Cynthia Montgomery, from NIFA, and Jessie Rosario, from UOG, to manage participant lists, create and allocate a travel stipend budget, finalize venue contracts, develop the agenda, and communicate with participants. Participated in several evening phone calls. Revised Big Impact powerpoint to deliver at Workshop.
- **2018 ESS/SAES/ARD Meeting:** As a member of planning committee, helped to finalize the agenda and secure speakers.
- **2019 Summer Meeting:** Visited New Mexico to meet with Steve Loring and Max Byrd to tour the meeting venue, finalize contract details, and lay the groundwork for a successful event.
- **2019 NERAOC:** Continued to work with the CSU host team and Max Byrd on event logistics and contracts, and marketing the event at this year's meeting.

- **2018 WRAOM:** Supported University of Alaska-Fairbanks hosts in selecting meeting dates and advertising this event to administrative officers throughout the region. Served as principal liaison with NIFA to arrange for a videoconference to kick off the event.

Key Impact(s): Used extensive meeting/event planning experience to improve meeting outcomes for participants and reduce the cost of hosting seasonal and regional meetings.

Committee Activities

- **WAAESD Executive Committee:** Participate in monthly conference calls; prepare meeting agendas and record decisions.
- **Western Agenda Steering Committee:** This committee did not meet this quarter.
- **AD Mentoring Committee:** Met twice with this committee to review position description crosswalk and brainstorm next steps.

Western Academic Programs

- Participate in monthly conference calls
- Coordinated Teaching Award plaques

I. NATIONAL ACTIVITIES

ESCOPE

Committee Activities

- **ESCOPE Budget and Legislative Committee:** Support Chairman Bill Brown (U-TN) as the Assistant Executive Vice Chair on this important committee. Facilitate monthly conference calls and record decisions.
- **NRSP1:** As Program Director for the Multistate Research Fund Impacts Program, I am responsible for all aspects of this program from vision and strategy to payroll, a ~\$93,000 budget, and employee supervision (1.25 FTE for two employees).

In the second quarter, our team took steps to increase our social media engagement through targeted posts designed to tie into broader conversations around agriculture and agriculture research. We've also taken steps to put a "face" to MRF Impacts with more posts featuring team members. We also updated our website to better reflect this new focus on personalities. Our team meets regularly to brainstorm ideas for upcoming campaigns (e.g., National Picnic month, etc.) and ensure cohesive activities. In this quarter Sara Delheimer delivered Impact Writing workshops to two multistate committee annual meetings. I delivered impact writing workshops at four events (see Travel Summary, below). See attached second quarter report for details on program progress and accomplishments this quarter.

Independently, I work with Chris Hamilton and our Clemson web/database development team (and NIMSS admins nationwide!) to identify and address emerging issues with the NIMSS.

- **Communications and Marketing Committee:** Participate on this important joint AHS, CES, ESS committee that works with kglobal and Cornerstone to facilitate high priority impacts to those who need to understand what we do. Participated in regular conference calls and provide strategic

communication advice to Rick Rhoades, the lead ED on this committee as the committee looks to refine its short-term focus.

- **ESCOP/ECOP Impact Database Subcommittee:** Active member of this subcommittee that has been working to improve the quality of impact statements submitted to www.landgrantimpacts.org. In this quarter, we continued to advance plans to review impact statements as they are submitted to the database. Have worked closely with Bill Brown and Faith Peppers to ensure a smooth transition to the updated database/website, facilitate training for inputters and reviewers, and plan for a strategic release/implementation of this pilot process.
- **Diversity Catalyst Committee:** Participated in regular conference calls. Helped to write and advance a nomination for a new national diversity award.

Association for Communication Excellence

I serve as vice chair-elect for the Leadership and Management Learning Community. Our mission is to provide a rich and supportive environment to all ACE members interested in developing leadership skills and to learning and sharing management expertise. In this quarter, I participated on regular conference calls, helped to coordinate a webinar on A Unified Message for Ag Research Funding (<https://youtu.be/ahw884msHRE>), presented by Brian Meyer, Director of Communications for the College of Agriculture and Life Sciences at Iowa State University.

Key Impact(s): I contributed strategic communication, process development, leadership, and organizational skills to initiatives that will increase the visibility of land-grant agriculture research with decision-makers and influencers at the national level to ensure continued funding and support.

III. PROFESSIONAL DEVELOPMENT

Participated in a workshop on Public Speaking as part of the Women's Leadership certificate program at the University of Utah.

III. SUMMARY OF TRAVEL

- April 1-3, 2018: Impact Reporting Workshops, State College, PA
Delivered three impact reporting workshops to 144 faculty and staff.
- April 9-10, 2018: Impact Reporting Workshop, Arlington, VA
Co-presented a session on impact communication with Faith Peppers and Frankie Gould
- May 21-24, 2018: Impact Reporting Workshops and site visit for 2019 WRSJM, Las Cruces and Albuquerque, NM
Delivered three impact reporting workshops to 100+ faculty and staff at New Mexico State University. Toured the 2019 WRJSM venue with Steve Loring and Max Byrd to finalize contracts and ensure space needs would be met by the venue.
- June 11-12, 2018: Impact Reporting Workshop, Reno, NV
Delivered an impact reporting workshop to members of the Entomology Society of America-Pacific Branch at the invitation of Laura Lavine.
- June 21-22, 2018: Woman's Leadership Workshop on Public Speaking, Salt Lake City, UT
Participated in the 4th required class as part of the University of Utah Woman's Leadership Certificate program.

NRPS 1 Impact Reporting Update

2018 Q2

March 1, 2018 – June 1, 2018

Impact Statement Work

4 Impact Statements finalized, distributed

- - NE-1962
 - W-2191
 - S-1052
 - NE-1020
- 2 Impact Statements out for review
 - W-3133
 - SCC-81
- All finalized Impact Statements uploaded to NIMSS, the Land Grant Impacts Database, and the MRF Impacts website, <https://www.mrfimpacts.org/impact-statements>
- All finalized Impact Statements emailed to all project participants and Administrative Advisors, NIFA, kglobal, and to key individuals at land-grants
- USDA-NIFA featured the NE-1962 Impact Statement and an @MRFimpacts tweets in *Fresh From the Field* on May 10, 2018: <https://content.govdelivery.com/accounts/USDANIFA/bulletins/1ef473f>
- USDA-NIFA featured the S-1052 Impact Statement in *Fresh From the Field* on April 12, 2018: <https://content.govdelivery.com/accounts/USDANIFA/bulletins/1e8852c>

Social Media

- 48 tweets by @MRFimpacts (up from 25 last quarter): <https://twitter.com/MRFImpacts>
 - 20,100 impressions (up from 12,917)
 - 41 link clicks (up from 28)
 - 14 retweets (down from 23)
 - 18 likes (down from 66)
 - 1,047 profile visits (up from 544)
 - 24 new followers (up from 7)
- 22 facebook posts: <https://www.facebook.com/MRFImpacts/>
 - 22 page likes (up from 18)
 - 23 followers (up from 19)
 - Most posts reach 10-20 people; a handful of posts have reached 100-200 people
 - These numbers are rising, but still low, which is not unusual considering we just launched the facebook page on January 29
 - In Q3 we will begin to focus more on facebook and ways to build our community and effectively use the platform
- 134 sessions on the [Multistate Research Impacts website](#) (down from 717 last quarter)
 - 104 users (down from 476)
 - The downward trend of sessions and users is not alarming considering:

- We made a big push to attract new followers and direct traffic to our website during the first quarter of 2018, whereas Q2 posts focused on sharing impact stories about specific multistate research projects
 - Twitter analytics show more clicks on links to the website in Q2, and the average number of pages viewed and time spent on pages increased
- Users visited an average of 2.8 pages per session (up from 2.4)
- Sessions lasted about 2.22 mins on average (up from 2)
- The most visited pages were the recently finalized Impact Statements, “Home,” “Impact Writing Workshops,” and “About Impact Statements” pages
- 80% of traffic came from email or social media links
 - Other sources include email, social, or web links by USDA-NIFA, AgIsAmerica, and regional AES Associations
- Maria Jirele ended her work as the Social Media Specialist on May 11, 2018
- Sunday Miller began work as the Social Media Specialist on May 21, 2018
 - Sunday is a CSU graduate student in Communications with a bachelor’s degree in Journalism
 - She brings to the table extensive social media experience and photography and videography skills
 - In Q3, Sunday will be focused on:
 - Developing a strategy for social media content and scheduling
 - Increasing engagement with our followers
 - Posting informative content in creative and engaging ways

Impact Writing Workshops

- Sara Delheimer delivered an Impact Writing Workshop to Multistate Research Project S-1032 at their annual meeting in Washington, D.C. on May 22, 2018
 - 100% of survey respondents were satisfied with the overall workshop as well as the presenter’s knowledge and delivery
 - “Sara is very thoughtful and accommodating. Liked your non assuming approach and simple way of presenting the subject matter”
 - “Very precise and easy to follow”
 - Most participants felt they gained knowledge and confidence for writing impact statements
 - The skills and insights learned match our goals for the workshop
 - Most respondents indicated they will use the information and handouts to write better impact statements and reports and will spend more time planning to measure and report impacts
 - Received feedback to focus more or spend longer on the practice exercises
- Sarah Lupis delivered three Impact Writing Workshops to New Mexico State University faculty and staff.
 - 100% of survey respondents were satisfied with the overall workshop as well as the presenter’s knowledge and delivery
 - The majority of respondents felt they gained knowledge and confidence for writing impact statements and will put their new skills to work
 - "I run a leadership program, and I was stuck in the mindset that my Impact Statements had to be program wide. Now, I understand that I can narrow it to a specific event or seminar, and describe the impact more clearly and with more "punch". Thanks!"

- "[I will] Use change in knowledge and behaviors as part of my impacts instead of only as results/outcomes."
- Sarah Lupis delivered three Impact Writing Workshops to 144 faculty and staff at The Pennsylvania State University in April.
 - Workshops increased participants knowledge of how to write effective impact statements and gave them skills they can put to use:
 - I am in the throes of drafting the final report for a 7 year 5 million dollar project. I definitely will use what I learned here to shape the report
 - Provided a lot of very useful information to guide writing impacts in the future
 - I will put more effort into doing a good job on my impact statements

Meetings & Professional Development

- Sara Delheimer met with NIFA Communications staff in Washington, D.C., on May 22 and 23, 2018
- Sarah Lupis participated in regular conference calls with the National Impact Database Subcommittee and the ESCOP/ECOP Communications and Marketing Committee.